

# Public Document Pack

## East Midlands Shared Services

Delivering quality, affordable and resilient support services to the public sector



### East Midlands Shared Services Joint Committee

**Date:** Monday, 23 January 2023

**Time:** 10.00 am

**Place:** Guthlaxton Committee Room, County Hall, Glenfield, Leicester, LE3 8RA

**Governance Officer:** Catherine Ziane-Pryor **Direct Dial:** 0115 8764298

**Members are requested to attend the above meeting on the date and at the time and place stated to transact the following business:**

**Malcolm Townroe**  
Director for Legal and Governance  
Nottingham City Council

**Chris Tambini**  
Director of Corporate Resources  
Leicestershire County Council

Agenda	Pages
<b>1 Apologies for Absence</b>	
<b>2 Declarations of Interests</b>	
<b>3 Minutes</b> Minutes of the meeting held on 3 October 2022, for confirmation.	3 - 4
<b>4 Future Meeting Dates</b> 20 March 2023, 10.30am, County Hall, Glenfield.	
<b>5 Exclusion of the Public</b> To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A of the Local Government Act 1972, under Schedule 12A, Part 1, on the basis that, having regard to all the circumstances, the public interest in maintaining an exemption outweighs the public interest in disclosing the information	
<b>6 Exempt Minutes</b> Exempt Minutes of the meeting held on 3 October 2022, for confirmation.	5 - 6

- 7 **East Midlands Shared Services Performance Report for Quarter 2 2022/23.** 7 - 32  
Joint report of the Corporate Director of Finance and Resources, Nottingham City Council, and Assistant Director of Finance, Strategic Property & Commissioning, Leicestershire County Council.
- 8 **East Midlands Shared Services Financial Update 2022/2023 and Medium-Term Financial Plan 2023/2024 to 2026/2027** 33 - 54  
Joint report of the Corporate Director of Finance and Resources, Nottingham City Council, and Assistant Director of Finance, Strategic Property & Commissioning, Leicestershire County Council.

All items listed under 'Exclusion of the Public' will be heard in private. These items have been included under this section of the agenda because no representations against hearing them in private were received.

**Councillors, co-optees, colleagues and other participants must declare all disclosable pecuniary and other interests relating to any items of business to be discussed at the meeting. If you need any advice on declaring an interest in an item on the agenda, please contact the Governance Officer shown above before the day of the meeting, if possible.**

**Citizens attending the meeting should arrive at least 15 minutes before it starts, to be issued with visitor badges. Citizens are advised that this meeting may be recorded by members of the public. Any recording or reporting on this meeting should take place in accordance with the Council's policy on recording and reporting on public meetings, which is available at: <https://www.nottinghamcity.gov.uk/your-council/about-the-council/council-meetings-decisions/recording-reporting-on-public-meetings>. Any person intending to record the meeting is requested to notify the Governance Officer shown above in advance.**

## East Midlands Shared Services Joint Committee

**Minutes of the meeting held at Guthlaxton Committee Room, County Hall, Glenfield, - County Hall, Glenfield, Leicester, LE3 8RA on 3 October 2022 from 10.33 am - 11.47 am**

### Leicestershire County Council

- ✓ Councillor Lee Breckon (Chair)
- ✓ Councillor Richard Shepherd

### Nottingham City Council

- ✓ Councillor Adele Williams (Vice Chair)
- ✓ Councillor Pavlos Kotsonis

### Colleagues, partners and others in attendance:

Susan Baum	- Finance Business Partner, Leicestershire County Council (LCC)
Clive Heaphy	- Interim Corporate Director for Finance and Resources, Nottingham City Council (NCC) (Attending virtually)
Declan Keegan	- Assistant Director of Strategic Finance and Property, Leicestershire County Council (LCC)
Lucy Littlefair	- Head of East Midlands Shared Services
Jill Turner	- Business Development Manager, East Midlands Shared Services
Catherine Ziane-Pryor	- Governance Officer, Nottingham City Council (NCC)

### Call-in

Unless stated otherwise, all decisions made by the East Midlands Shared Services Joint Committee are subject to call-in. The last date for call-in is **12 October 2022**. Decisions cannot be implemented until the next working day following this date.

## 16 Exempt Minutes

The exempt minutes of the meeting held on 20 June 2022 confirmed that a true record and will be signed by the Chair.

## 17 East Midlands Shared Services Financial Outturn Position 2022/2023 and Medium Term Financial Plan 2023/24-2026/27

Susan Baum, Finance Business Partner, Leicestershire County Council, presented the joint report of the Interim Corporate Director of Finance and Resources (NCC) and Assistant Director of Finance, Strategic Property and Commissioning (LCC).

**Resolved to approve the recommendations as recorded in the exempt minute.**

### Reasons for recommendations

## East Midlands Shared Services Joint Committee - 3.10.22

- As set out in the exempt report.

### **Other options considered in making recommendations**

- As set out in the exempt report.

## **18 East Midlands Shared Services Performance Report for Quarter 1 2022/23**

Lucy Littlefair, Head of East Midlands Shared Services, and Jill Turner, Business Development Manager for EMSS, presented the joint report of the Interim Corporate Director of Finance and Resources (NCC) and Assistant Director of Finance, Strategic Property and Commissioning (LCC), which provides the Committee with a performance update for EMSS.

**Resolved to approve the recommendations as recorded in the exempt minute.**

### **Reasons for recommendations**

- As set out in the exempt report.

### **Other options considered in making recommendations**

- As set out in the exempt report.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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